

6064344344
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Lexington, Kentucky

SKILLS



EDUCATION

- Business Management coursework
Lindsey Wilson College, 2015-2018
- B.S. in Business Management
Western Governors University, 2018
- OSHA10 Certificate

In process:

- M.S. in Occupational Safety and Health
- Certified Associate in Project Management (CAPM), Project Management Institute (PMI)

OVERVIEW

I am a hard-working Business Management graduate with natural leadership and management skills. I am currently employed in the construction industry, but am also seeking challenging opportunities in related areas that could best utilize my knowledge and expertise. I have excellent computer skills with extensive experience in Microsoft Word, Excel, PowerPoint, and Access, and I am able to quickly master new applications.

EXPERIENCE

Inventory/Utility

Cranmer Dining Center, Lindsey Wilson College, Columbia KY 2016-2018

Successfully managed inventories in a campus cafeteria that serves approximately 1500 students daily; concurrent with maintaining a 3.4 GPA as a student athlete.

- Customer Services
- Inventory Management/Updates
- Utility Maintenance

General Construction

LIUNA, Lexington KY 2019-current

Performing general construction labor while taking online classes to acquire a Master's degree in Occupational Safety and Health.

REFERENCES

Jack Jarrell 606-422-0958
Equipment Manager, Mountain Enterprises, Paintsville, KY

Jeff Willis 270-384-8097
Manager, Cranmer Dining Center, Columbia, KY

Curt Lee 270-250-1414
Professor of Religion, Lindsey Wilson College, Columbia, KY